

Suggested layout for explanations of individual variances

One sheet to be prepared for each variance that requires explanation.

Authority name and reference	CHEN MAGNA PARISH COUNCIL	
BOX NO	6	£
(b) Figure in 2017 column	40 297	
(a) Figure in 2016 column	15389	
(d) Total variance: 2017 figure less 2016 figure: (b - a) A positive figure is an increase (+) a negative figure is a decrease (-)	+ 24908	

Reasons (as many as are applicable)	Amount £
Reason 1 Increase in expenditure due to playground renovation	26250
Reason 2 Decrease in expenditure due to reduction in grass cutting and maintenance costs	(2510)
Reason 3	
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)	23740
(f) Unexplained amount £ of total variance at (d - e)	1168
Unexplained as % of 2016 figure (f / a *100) (must be below 15%)	8%
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations	Yes.