

MINUTES FOR THE MEETING OF CHEW MAGNA PARISH COUNCIL

Meeting held in the Millennium Hall on Tuesday 1st March 2016
At 7.45pm

- Present**
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| Cllr Jon Wheatley, Chairman | Cllr Nick Scholefield, Vice Chairman |
| Cllr Rodney Andrews | Cllr Simon Jerrome |
| Cllr Lynne Easton | Cllr Andy Matthews |
| Cllr Heather Montague | Cllr Paul Cornelius |
| Cllr Ian Cox | Cllr Doris Davis |
| Ward Cllr Liz Richardson | |
- Item 1** **Apologies**
Apologies were received from Cllr Hasell.
- Item 2** **Code of Conduct - Register of Councillors' Interest**
None.
- Item 3** **Minutes of Previous Meeting**
The minutes of the previous meeting were signed by the Chairman. Proposed by Cllr Jerrome, seconded by Cllr Davis, all agreed.
- Item 4** **Public Participation**
None.
- Item 5** **Report back on meetings and progress**
- a) Referendum for Mayor of B&NES, 10th March 2016
The Clerk has advertised notice of the referendum as requested. The parish council is non-political but urges all residents to use their vote.
 - b) Update on the parish website
Cllr Jerrome has met with Josh Eggleton and Luke Hasell to discuss their plan for a Visit Chew Valley website which could incorporate Parish Council news. There is a possibility of sharing the fee as a parish with Chew Stoke if the project is commissioned at the same time; the quotation fee at present is circa. £1000.00. Cllr Jerrome will advise of future progress.
 - c) CVNP meeting 15th February 2016, Hinton Blewett, 7.30pm– cancelled
The next meeting will be held 21st March 2016 , Hinton Blewett, 7.30pm
 - d) Interagency meeting Tuesday 15th March, 12pm – 2pm, Baptist Church, Chew Magna
The Chairman, the Vice Chairman and Cllr Davis will attend if possible
 - e) Affordable Housing steering group meeting, 22nd February 2016
Cllr Cornelius has circulated the meeting notes. The possibility was raised of using the King George V Playing field for potential housing and moving the play area to a new site. It would not be feasible to propose this as the playing field is designated as a play area and no planning would be permitted. All Councillors agree that this avenue cannot be pursued.
The sequential sites have been researched and the Affordable House Steering Group is continuing to contact the land owners to identify a possibility or eliminate the site. The tennis courts is thought to have a new owner, the

Affordable House Steering Group will aim to identify and contact the land owner.

- f) Chew Valley Area Forum meeting at Chew Valley School, 22nd February, 6pm to 8pm
Cllr Easton, Cllr Andrews and Cllr Matthews attended the meeting. The police advised that overall shed and garage burglaries have been reduced in the valley. Ward Cllr Richardson's Ward Grant has been offered to use for the refurbishment of all fingerposts across the three wards. The Vice Chairman has photo images of all fingerposts and locations, which need to be wire brushed to remove all old paint then repainted. Cllr Andrews suggested that rather than appointing an outside contractor to do the work required, that we as a parish volunteer to refurbish the fingerposts and ask parish volunteers to take on their upkeep. The Chairman and Vice Chairman will put a working group together. The next meeting will be held on 28th April, venue TBC.
- g) Removal of broken CCTV cable
The Chairman advised that as per research and quotations of 2013 it is not viable to upgrade the existing system. The Vice Chairman will contact BWS to obtain a quote for redundant cable removal.
- h) Parishes Liaison meeting, 24th February, Keynsham
Not attended. The next meeting will be on 11th May 2016.
- i) CMPC owned Sony Viao laptop purchased 2010
The six year old laptop has stopped working, after consultation with computer technician it has been advised to replace. Proposed by Cllr Montague, seconded by Cllr Easton, all agreed.
- j) B&NES Chairman's Community Award Ceremony, 4th February, Guildhall, Bath, the Chairman and Clerk attended the very uplifting and outstanding achievements award ceremony. The Chairman congratulated Cllr Easton for her worthy nomination and Mrs Annie Sewart for her nomination for Best Neighbour award.

Item 6

Transportation, Highways and Footpaths

- a) King George V Playing Field update quotes and requirements
Cllr Easton, Cllr Matthews and Cllr Cornelius have consulted with the Primary School, toddlers mums and nursery mums together with an excellent questionnaire from Chew Mums to identify the desired play equipment for the toddler area upgrade.
Three quotes were presented to Council, all covering a basket swing, wooden climbing huts and slides with a complete reconfiguration of the central area and new wet pour area. The most popular design and quotation is from Hand Made at a total cost of £23,000.00 for this stage of playground upgrade. The Chairman received full support from the Council for Cllr Easton, Cllr Matthews and Cllr Cornelius to act on behalf of the Parish Council, subject to the Parish Council being granted the funds.
The Chairman will speak with Cllr Martin Veal, B&NES to request half the funds as playground improvements. Cllr Matthews will approach B&NES for the 106 allocation for the Madam's Paddock development to be used for the playground upgrade.
The Chairman will also write to B&NES for an explanation of how the 106 money for Green Spaces has been allocated.

The Chairman thanked Cllr Easton, Cllr Matthews and Cllr Cornelius for all of their hard work regarding the planned improvements for the playing field.

- b) Legal and civil recourse from B&NES regarding parking notices
The Clerk has circulated the response from B&NES advising that it is not permitted for non-enforcement officers to place notes on any vehicles. Cllr Andrews requested that more enforcement officers are asked to patrol the double yellow line areas in the village.
- c) Advance notice of cycling event Saturday 2nd July 2016
Received and circulated to all.
- d) Street light on permanently in Silver Street
The Clerk has contacted WPD to reiterate the discussions Cllr Andrews has been through and seek action.

Item 7 Finances

- a) Expenditure approved March
Proposed by Cllr Cox, seconded by Cllr Cornelius.

Description	Amount £	Cheque Number
Mrs DL McClelland (Clerks Exps Feb 16)	£94.73	101893
Cllr Scholefield (Paint for railings)	£9.24	101894
RO Dando & Sons (Safety trainers for Roadsweeper)	£38.40	101895
E.On	£120.00	S/O
Henleaze Web Design	£40.00	S/O
Cllr Easton (Flood Warden Exps)	£104.04	101899
POST DATED CHEQUES 1 st March 16 as HMRC require RTI (Real Time Information) reporting submitted before PAYE date (1 st of month)		
T Hillard (Roadsweeper salary March 2016)	£419.60	101896
D L McClelland (Clerk's salary March 2016)	£630.37	101897

- b) Receipts March

Description	Amount £	Cheque Number
B&NES Roadsweeper Scheme March 2016	£378.35	BACS

- c) Precept requirements 16/17 approved by B&NES

Item 8 Planning

- a) Applications in circulation

16/11 16/00540/FUL	Soper The Barn, Chew Road, Chew Magna Erection of 1no. two storey dwelling following demolition of existing metal barn structure (Resubmission)
16/12 16/00633/FUL	Davies North Elm House, Norton Lane, Chew Magna Erection of a car port, conversion of the integral garage into living accommodation and alterations to the front and side facades involving the insertion of two windows and a door
16/13 16/00713/TCA	Hughes Wellington House, Tunbridge Road, Chew Magna Reduce Birch crown height by 1m, spread by 2m and thin crown to remove approx 10% of living branches. Raise lower Beech branches to a height of 1-7m, thin crown to remove approx 25% of living branches and reduce crown spread
16/14	Scott

16/00855/FUL	19 Lower Batch, Chew Magna Erection of a single storey side extension
16/15 16/00924/TCA	Wells Holly House, 16 High Street, Chew Magna 1no. Lime Tree – Pollard back to previous cuts

b) Results

16/04 16/00211/TCA	Luton Hannys Batch, Norton Lane, Chew Magna (T1) Ash - remove; (T2) Ash - crown lift Chew Magna Parish Council supports this application to remove the Ash that has destabilised a roadside retaining stone wall. Further management is required on a neighbouring Ash. Cllr Nick Scholefield Vice Chairman	No Objection
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- c) Appeal decision ref. 14/05093/FUL - Greenleigh Farm
The appeal is allowed and planning permission is granted for refurbishment of agricultural building at Greenleigh Farm, Chew Magna, Bristol BS40 8QR in accordance with the terms of the application, Ref 14/05093/FUL, dated 5 November 2014, subject to the following conditions: i) The development hereby permitted shall begin not later than three years from the date of this decision. ii) The development hereby permitted shall be carried out in accordance with the following approved plans: LP001, 802/1, 802/2, and 802/3. iii) No development shall take place until samples of the materials to be used in the construction of the external surfaces of the building hereby permitted have been submitted to and approved in writing by the local planning authority. Development shall be carried out in accordance with the approved details.
- d) The Clerk and the Vice Chairman will devise a system for return of comments when planning becomes paperless in April.

Item 9

Environmental Issues and initiatives

- a) Flood Plan information this month and mobile phone requirement Cllr Easton
Cllr Easton was pleased to report that on 6th February when many areas flooded there was excellent communication, the Flood Wardens got all flood boards in place and no properties were flooded. Cllr Easton will meet with Ed Firth, Environment Agency, to seek another gauge being installed along the River Chew, beyond the reservoir. Dumpers Lane now has flood barriers. Cllr Easton will have a pay as you go Flood Warden dedicated mobile phone, financed by the Parish Council, to hand to the next warden in line when Cllr Easton is away.
- b) Earth Hour, Saturday 19th March 2016 8.30pm to 9.30pm
All pledged to turn off their lights for Earth Hour and the Clerk will advertise to the parish. See <http://earthhour.wwf.org.uk/> for further information.
- c) The next Parish Clean Up Day will be held on Saturday 19th March, 2-4pm meeting outside the Old School Room. All are welcome to help.
- d) Cllr Andrews hopes that the community will join together to celebrate the Queen's 90th birthday celebrations this year. The beacon could be lit on 21st April followed by perhaps a street party organised by the Chew Magna Society. All suggestions for celebrations will be gratefully received.

Item 10

Correspondence

- a) B&NES Chairman's Annual Civic Reception Invitation, Thursday 17th March, 7pm to 9pm, Roman Baths & Pump Rooms
Cllr Montague and Cllr Easton will attend. The Clerk will RSVP.
- b) Email from Mr David Wall regarding anti-social behaviour in Dumpers Lane
The Council suggest passing the complaint to Avon & Somerset Police.
- c) Letter from Mr & Mrs Pearn regarding possible speed bumps on the High Street
The Chairman will respond as previous requests.

Item 11

Any Other Information for Notification for Next Meeting

None.

Next meeting will be **the Annual Parish Meeting and Chairman's Report to the Parish** held on **Tuesday 5th April 2016** at 7pm in the Old School Room followed straight away by the **Parish Council Monthly Meeting**

Meeting Closed 9.35pm

Donna McClelland, Parish Clerk 8th March 2016