

**MINUTES OF The PARISH COUNCIL MEETING OF CHEW MAGNA PARISH COUNCIL**  
**Meeting held in the Old School Room**  
**Tuesday 6 September 2022 7.45pm**

**Present** Cllr Jon Wheatley, Chairman Cllr Nick Scholefield, Vice Chairman  
Cllr Rodney Andrews (arrived 8.30pm) Cllr Louise Leeder  
Cllr Simon Jerrome Cllr Marie-Louise Hales  
Cllr Nick Hasell Cllr Ian Cox  
Cllr Natasha Morgan  
Ward Cllr Karen Warrington

**Item 1 Apologies**

Apologies were received and accepted from Cllrs Lynne Easton and Cllr Paul Cornelius.

**Item 2 Code of Conduct - Register of Councillors' Interest**

Cllr Andrews, Cllr Easton and Cllr Hasell re item 8 g) re trustees of the Old School Room.

**Item 3 Minutes of Previous Meeting**

Minutes of the 5 July 2022 meeting were agreed to be an accurate record of the meeting, proposed by Cllr Jerrome, seconded by Cllr Leeder and signed by the Chairman.

**Item 4 Public participation - opportunity for members of the public to speak (the public are asked to limit their address to 5 minutes (max time allowed 20 minutes))**

The Council heard from

- a) A resident with concerns re weeds and overgrown vegetation in the parish particularly on Tunbridge Road.  
Cllr Cox agreed to cut back the hedge and the Council will obtain three quotes for the weed clearing and agreed that a working group of the Chairman, Cllr Cox and Cllr Scholefield to liaise to accept the best value quote.
- b) A speed watch member who gave information on the work the group is doing and stated that more volunteers are needed.  
The Council noted the information and will display a notice on the board re volunteers.

The Council thanked Judy Kendall (who announced she would be retiring from the flower team next year) and her team for their hard work with the planting in the parish.

**Item 5 Report back on meetings and progress**

- a) Airport  
Cllr Leeder reported that a last minute objection to Bristol Airport's planning application 22/P/1863/AOC was submitted by the PCAA by 2 September 2022. Residents from surrounding parishes have commented that planes seem to be flying very low and that traffic is stacking up on the A38. The Chairman to liaise with Cllr Leeder on a letter to send to the airport, MPs and the airport consultative committee.
- b) Parish Businesses  
Cllr Jerrome commented that the three pubs are having difficulty recruiting staff.

- c) Streetlight – contract, full lighting assessment  
The Council agreed the quotation received to repair and convert to dusk to part night, light 15 (Old School Room) and light 20 (opposite Church door) – cost £462 and £146 with a view to the contractor completing works on any faulty lights in the prioritised zone.
- d) Village gateways  
The Council agreed to send details of the four proposed locations to B&NES Highways for their views and to assess cost/benefit in view of the rising energy prices and the need to update the parish lamps.
- e) Parish Liaison Meeting feedback  
No update available as Cllr Andrews not yet arrived.
- f) B&NES Community Awards – deadline 29 September  
The Chairman requested nominations to be sent to him.

**Item 6                    Transportation, Highways and Footpaths**

- a) Car Park Issues  
The Chairman and Ward Cllr Warrington to liaise on issues.
- b) Parking issues  
Cllr Jerrome to investigate the abandoned Mazda in the car park.
- c) Footpaths/Rights of Way  
Cllr Jerrome and Cllr Hasell to view the wooden bridge at Crickback re measures to prevent mopeds using it.
- d) Highways sheet  
The Council reviewed and updated the Highways sheet.
- e) Speeding issues  
See public participation.
- f) Walley Lane  
Ward Cllr Warrington to follow up on the review with B&NES.

**Item 7                    Environmental Issues and initiatives**

- a) Emergency Coordinator Report  
Cllr Easton reported (via email) that the focus is on Resilience Day – Programme:  
10-12noon - B&NES, EA, BART (hopefully CVFF) Wardens carrying out checks  
1pm - meet at Primary School for site visit to Butham Lane  
2pm - return for tea, cake and discussion/information with BART and B&NES presenting changes to way of working as new Manager Drains department  
3.15pm - What Chew Magna is doing to help itself i.e. Telemetry Devices, leaf clearing, adopt a drain and communication.
- b) Playground  
Cllr Easton reported (via email) that the mural on the backboard is now complete and has been finished with Yacht varnish to prevent graffiti (which sadly occurred in the first few days after it had been completed). The Chairman to draft a letter of thanks to the school and volunteers.
- c) Grass cutting – to be removed from the agenda.
- d) Control of weeds around the parish  
See public participation.
- e) Litter issues – B&NES October Litter Clear assistance  
The Council noted the increase in fly tipping in the parish and will monitor. Clerk to forward the identified areas for clearing to B&NES Clean & Clear Team.

**Item 8                    Finances**

- a) Expenditure – the following items were agreed by the Council for payment in September, proposed by Cllr Cox, seconded by Cllr Hasell.

Description	Amount £	Cheque No
E.ON - street lighting electricity – awaiting invoices from NPower		DD
Mr D W Stephenson – monthly website maintenance	40.00	S/O
K Headlong – expenses August 2022	40.00	102477
Mike Reed – footpaths August 2022	45.00	102478
Lynne Easton – emergency expenditure reimbursement	120.69	102479
CPRE - subscription	100.00	102480
Branching Out - grass cutting June, July, August 2022	875.00	102481
Peter Nyssen – bulbs for rewilding	132.31	102482
Cass Art – art supplies for play area mural	128.50	102483
D Stephenson – chewmagna.org hosting 1 year	34.79	102484
ICO – data protection fee	40.00	102485
PKF Littlejohn – external audit fee	240.00	102486
Chew Valley Films – renewable energy films x 4	1000.00	102487
HMRC – PAYE months 4 5 6	165.07	102488
SALARY PAYMENTS September 2022 POST DATED CHEQUES 1 October 2022 as HMRC require RTI (Real Time Information) reporting submitted before PAYE date (1 <sup>st</sup> of month)		
T Hillard (Road Sweeper salary September 2022)	658.67	
Tax	(50.00)	
Net pay	608.67	S/O
K Headlong (Clerk September 2022)	774.58	102489
Tax	(2.60)	
NI	(0.00)	
Net pay	771.98	

- b) Receipts July – Sept

Description	Amount £	Cheque No
HMRC – VAT refund 21.22	507.97	BACS

- c) External audit report  
The Clerk reported that the external audit was complete with no issues raised.
- d) Review risk register  
The Council reviewed and agreed the risk register.
- e) Quarterly accounts for agreement  
Cllr Andrews retained the accounts for review, to be returned at the October meeting.
- f) Request for grant towards insurance for the Old School Rooms  
The Council agreed the grant for the full cost of the insurance at £2496.

**Item 9 Planning (time allowed 15 minutes)**

- a) Applications in Circulation

22/01134/FUL	Bridge House Tunbridge Road Chew Magna BS40 8SP Conversion of loft with dormer windows to the rear and new front entrance porch roof following existing first floor terrace extended. <i>Chew Magna Parish Council comment submitted</i>
22/00395/LBA	Knowle House Knowle Hill Chew Magna BS40 8TF External works for the replacement of existing decayed hardwood pantry window with a like for like replacement featuring lead weights, pulleys, and cords <i>Chew Magna Parish Council comment submitted</i>
22/01377/TCA	Carpenters The Chalks Chew Magna BS40 8SN

	Lawson's Cypress – Fell
22/01617/TCA	The Thatch The Chalks Chew BS40 8SN G1 Sycamore and Ash - Pollarded to approximately 3metres in height. <i>Chew Magna Parish Council comment submitted</i>
22/01648/FUL	Barn Coverion East Of Greenleigh Farm Wells Road Chew Erection of a new garage and construction of No.2 rear dormer windows in lieu of two rear facing velux windows. <i>Chew Magna Parish Council comment submitted</i>
22/01837/TCA	Beech Croft 2 Norton Close Chew Magna BS40 8RW Leyland Cypress (T1) - Fell as causing direct damage to built fabric. <i>Chew Magna Parish Council comment submitted</i>
22/02084/FUL	Evergreen Cottage North Wick Road Norton Hawkfield BS41 8NN Change of use from dwelling to visitor accommodation. <i>Chew Magna Parish Council comment submitted</i>
22/01717/FUL	6 South Parade Chew Magna BS40 8SH Replacement of existing single glazed windows with double glazed windows and reinstate part of chimney breast. <i>Chew Magna Parish Council comment submitted</i>
20/01716/LBA	6 South Parade Chew Magna BS40 8SH External alterations for the replacement of existing single glazed windows with double glazed windows and reinstate part of chimney breast. <i>Chew Magna Parish Council comment submitted</i>
22/02452/FUL	Amberley House Chew Lane Chew Magna BS40 8QA Erection of first floor side extensions (rear compared to the road) on top of existing ground floor accommodation. Erection of a side porch and decorative stone plinth. Internal alterations and changes to fenestration. <i>Chew Magna Parish Council comment submitted</i>
22/02650/FUL	Hillgrove Cottage Chew Hill Chew Magna BS40 8SA Erection of double garage to replace existing garage/workshop/store. <i>CMPC does not object to this replacement garage that proposes a new structure of appropriate materials with a reduced footprint. The plans include a report on the required protection of a mature Horse Chestnut tree close to the existing building that is due for removal. There are no near neighbours that would be adversely affected by this proposal.</i>
22/01648/FUL	Barn Coverion East Of Greenleigh Farm Wells Road Chew Magna Erection of a new garage and construction of 2no. rear dormer windows in lieu of two rear facing Velux windows. <i>Chew Magna Parish Council do not object to this application. The curtilage is sufficient to allow the construction of a detached garage and the proposed dormer windows would enhance the rear aspect of this dwelling and internal accommodation. The rear of the property overlooks no near neighbours.</i>
2/03185/AGRA	Westfield Farm Limeburn Hill Chew Magna BS40 8QW Erection of agricultural storage barn (following on from 22/01489/AGRN) <i>Chew Magna Parish Council does not object to this application. The proposed barn appears to be an appropriate size and well sited within the farm's curtilage. The extensive Habitat Survey implies that the proposed building would not largely adversely affect the local natural environment, though some recommendations are clearly necessary to be observed.</i>
22/03421/TCA	Fishers Lodge Tunbridge Road Chew Magna BS40 8SX T1- Cedar of Lebanon- fell due to inappropriate location. (Proximity to house) a

	<p>replacement tree will be planted on the lawn.  T2- Hawthorn - coppice to ground level.  <i>Chew Magna Parish Council does not object to this application. Replanting at a distance from the residence and coppicing a nearby Hawthorn seems reasonable in this good sized garden.</i></p>
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b) Results

21/03599/FUL	Woodbarn Farm Denny Lane Chew Magna BS40 8SZ Redevelopment of agricultural buildings (with Prior Approval Consent to be converted into C3 Residential dwellings) to form 4 residential dwellings.	Permit
22/00240/FUL	Sidelands Nutgrove Lane Chew Magna BS40 8PU Internal remodeling of the existing dwelling with a first-floor extension, the change of use of the garage in an annex and the creation of a carport at the entrance of the site.	Permit
22/00371/FUL	Windyridge Newtown Moorledge Road Chew Magna BS40 8TQ Repair of core historic cottages, demolition of modern extensions and garage, construction of new extension.	Refuse
22/00742/FUL	Pate Moorledge Farm Moorledge Lane Chew Magna BS40 8TL Conversion of barn to dwelling house to include installation of Solar PV panels, flue and extension of residential curtilage	Permit
22/01056/FUL	The Rookery Battle Lane Chew Magna BS40 8PS Construction of outdoor swimming pool and associated outbuilding	Permit
22/01843/FUL	3 North Chew Terrace The Batch Chew Magna BS40 8RN Erection of single storey front extension, single storey rear extension and various internal reconfigurations.	Permit
22/0191/FUL	Broughton House Norton Lane Chew Magna BS40 8RW Conversion of existing garage to form 1 one-bedroom dwelling with associated landscaping and widening of existing drive entrance.	Permit

c) Affordable Housing  
No updates.

**Item 10 Correspondence (10 minutes)**

- a) Email from Felton resident re Bristol Airport flight path changes  
See item 5 a).

**Item 11 Any Other Information for Notification for Next Meeting**

**The Chairman closed the meeting at 9.00pm.**

**Next meeting will be on Tuesday 4 October 2022 7.45pm, Upper Hall, Old School Room**

Kirsty Headlong, 6 September 2022 Parish Clerk