

MINUTES OF THE PARISH COUNCIL MEETING OF CHEW MAGNA PARISH COUNCIL

Meeting held virtually via the Zoom platform
Tuesday 5 January 2021 7.45pm

- Present**
- | | |
|---|--------------------------------------|
| Cllr Jon Wheatley, Chairman | Cllr Nick Scholefield, Vice Chairman |
| Cllr Marie-Louise Hales | Cllr Ian Cox |
| Cllr Lynne Easton | Cllr Andy Matthews |
| Cllr Louise Leeder | Cllr Rodney Andrews |
| Cllr Simon Jerrome | Cllr Nick Hasell |
| Ward Cllr Karen Warrington (joined 8pm) | |
- Item 1** **Apologies**
Apologies were received and accepted from Cllr Paul Cornelius.
- Item 2** **Code of Conduct - Register of Councillors' Interest**
None.
- Item 3** **Minutes of Previous Meeting**
Minutes of the 1 December 2020 meeting were agreed to be an accurate record of the meeting, proposed by the Cllr Leeder and seconded by Cllr Matthews, and will be signed by the Chairman at the next in person Parish Council meeting.
- Item 4** **Public participation - opportunity for members of the public to speak (the public are asked to limit their address to 5 minutes)**
No public present.
- Item 5** **Report back on meetings and progress**
- a) Airport
Cllr Leeder confirmed that Chew Magna Parish Council's objection to Bristol Airports Appeal was submitted on 21 December 2020. The Parish Council Airport Association anticipate that the draft Response to Bristol Airport's "Addendum of the Environmental Statement" will be available early in 2021 and the airport's latest models show a drop of around 7% in forecast employees for 10mppa and 5% in the 12mppa forecast. A copy of Council's objection, the timetable for the appeal and reports can be found on the Parish Council website.
 - b) How can the Council support local services and businesses
The Council noted that several new businesses have recently opened in the Parish and encouraged residents to support local business wherever possible during and after this latest lockdown.
 - c) Streetlight contract
Cllr Andrews reported that a request has been made to Volker for a survey (limited to 2 hours labour) for the 5 lights considered to be a priority in the Parish. Clerk to chase response.
 - d) Village gateways
The Chairman has obtained drawings, which he will circulate to Councillors within the next 10 days.
 - e) Local Plans Partial update options - document available for comment 7 January to 18 February 2021.
The Vice Chairman to consider the document and circulate draft comment for approval.

Item 6 Transportation, Highways and Footpaths

- a) Car Parking Issues – South Parade Car Park
The Chairman and Ward Cllr Warrington to liaise with B&NES on this issue.
- b) Parking issues
The Chairman and Cllr Andrews to draft a letter regarding parking obstructing entry to Harford Square at the back of the Co-op and the faded road markings on Harford Square.
- c) Footpaths/Rights of Way
The Council noted that footpaths in the Parish are being well used and litter can be an issue – the Chairman to draft a note for the press and Cllr Hasell to assess signage needed for the paths from Woodbarn Farm to the Community Farm and paths near Knowle Hill Farm.
- d) Highways sheet
The Council reviewed and update the highways sheet.
- e) Speeding issues
No news.

Item 7 Environmental Issues and initiatives

- a) Emergency Coordinator Report inc Coronavirus
Cllr Easton reported re Lockdown 3 that Wardens are on standby – the Council agreed that it will maintain stocks of PPE. The alert in advance of the flooding on 27 December was not sent but Cllr Easton received a phone call, which meant there was time to put up boards – both the River and the Brook flooded. Residents are encouraged to report any drains, which need clearing to B&NES. The Council agreed to assess and regroup re litter picking when the lockdown ends.
- b) Playground
Cllr Easton agreed to do the playground inspections in Cllr Matthews’s absence and the Chairman will assist with the emptying of the litterbins. Play equipment can remain open but outdoor gym equipment must be closed during the lockdown - Cllr Matthews put up signage re outdoor gym equipment closed.
- c) Climate Emergency report
Cllr Matthews highlighted Greenchew.org where residents can obtain information and the Vice Chairman reported that the leaflet is going to print and an excerpt will be placed in the Chew Valley Gazette.

Item 8 Finances

- a) Expenditure January - - proposed by Cllr Hales and seconded by the Vice Chairman, agreed by the Council for payment in January.

Description	Amount £	Cheque No
Mr D W Stephenson – monthly website maintenance	40.00	S/O
SSE – lighting electricity Nov 2020	170.18	102353
Mike Reed- clear 3 trees from footpaths Dec 2020	160.00	102354
L E Preece – emergency coordinator expenditure reimbursement Dec 2020	105.54	102355
K Headlong – clerk expenses Dec 2020	49.79	102356
SALARY PAYMENTS JAN 2020 POST DATED CHEQUES 1 February 2021 as HMRC require RTI (Real Time Information) reporting submitted before PAYE date (1 st of month)		
T Hillard (Road Sweeper salary Jan 2021)	604.59	
Tax	(33.80)	
Net pay	570.79	S/O

K Headlong (Clerk's salary Jan 2021)	761.06	102357
Tax	4.00	
Ni	0.00	
Net pay	757.06	

b) Receipts January

Description	Amount £	Cheque Np

- c) Quarterly accounts (3rd) for agreement
Cllr Andrews to scrutinise for comment/agreement at the February meeting.
- d) Draft precept/budget for discussion, second draft
The Council discussed the figures and agreed a 4.5% increase on last years budget and will submit a request for £36 000. Clerk to submit the request.
- e) Electricity contract renewal for 2021
Cllr Andrews reported he is awaiting further estimates and will circulate as soon as they are received – the Council agreed to delegate the energy supplier decision to be made via by the Chairman, the Vice Chairman, Cllr Easton and Cllr Andrews.
- f) Internal Auditor
The Clerk confirmed that she has made contact with the new internal auditor and will be liaising further with him nearer audit time.

Item 9 Planning

a) Applications in Circulation

20/39 20/02780/FUL	Parcel 3037 Claypit Road Chew Magna Retention of pond, associated landscaping works and pontoon structure. <i>Chew Magna Parish Council comment submitted.</i>
20/51 20/03358/FUL	Dunbolton Barn Claypit Road Chew Magna BS41 8NL Erection of first floor extension and associated works to facilitate conversion of Agricultural Building to 1 no. dwelling (Class C3) as previously approved 20/00789/ADCOU. <i>Chew Magna Parish Council comment submitted.</i>
20/40 20/03115/FUL	REVISED PLANS Littleton Cottage Littleton Lane Chew Magna BS40 8QN Erection of new single storey 'granny annexe' and associated ground work excavations / new retaining walls. <i>Chew Magna Parish Council comment submitted.</i>
20/58 20/04286/FUL	Lawrence Farm North Wick Chew Magna BS41 8NP Erection of a double garage with home office, front porch and front extension. <i>Chew Magna Parish Council comment submitted.</i>
20/59 20/04294/LBA	Chantry Cottage 11 High Street Chew BS40 8PR External alterations for the replacement of existing garden gate. Install trellis along eastern garden wall. <i>Chew Magna Parish Council comment submitted.</i>
20/60 20/04293/FUL	Chantry Cottage 11 High Street Chew Magna BS40 8PR External alterations for the replacement of existing garden gate. Install trellis along eastern garden wall. <i>Chew Magna Parish Council comment submitted.</i>
20/61 20/04608/FUL	Wilding Orchard Westfield Farm Limeburn Hill Chew Magna BS40 8QW Erection of single storey extension and construction of roof dormer. <i>Chew Magna Parish Council supports this application. The existing converted</i>

	<p><i>dwelling on this agricultural site is evidently not fit for the purpose of accommodating a Field Worker with family who are currently expanding their nascent business to include a market garden growing area and understory grazing animals necessarily requiring continuous on-site husbandry. The proposal to renovate the existing dwelling and construct a modest multipurpose extension instead of the Permitted metal barn would have less visual impact on the surrounding agricultural setting. Chew Magna Parish Council is committed to encourage and support sustainable businesses and employment within the Parish and consider that small scale agriculture is a vital part of this aim.</i></p>
20/62 20/04847/VAR	<p>Chosen Cottage Winford Road Chew Magna BS40 8QQ Variation of conditions 3 (materials samples), 6 (arboricultural method statement), 7 (ecological mitigation), 9 (green roof details) and 11 (plans list) of application 18/04326/FUL (Erection of 1 no. dwelling, associated parking provision and landscaping following the demolition of the existing dwelling). <i>Chew Magna Parish Council do not object to these proposed variations that give details of proposed construction and green roof materials which we consider appropriate outside the village CA. Tree management and ecological mitigation with particular consideration for existing bat population are satisfactorily planned.</i></p>

b) Results

20/40 20/03115/FUL	Littleton Cottage Littleton Lane Chew Magna BS40 8QN Erection of new single storey 'granny annexe' and associated ground work excavations / new retaining walls.	Permit
20/41 20/03121/FUL	Stone Barn Cottage Moorledge Lane Chew Magna BS40 8TL Erection of a rural worker's dwelling.	Refused
20/47 20/03402/FuL	Chew Valley Comprehensive School Chew Lane Chew Magna BS40 8QB Erection of a new building to accommodate a multi-purpose school hall, dance studio, student common room, teaching space, storerooms and ancillary works.	Permit
20/52 20/04112/TCA	Tree Works Notification in Con Area Chew Court Stanton Road Chew Magna BS40 8SF Ash (T1)- fell, tree diseased and dying, overhanging stables. Chew Magna Parish Council does not object to this application to fell a dying ash that is overhanging a barn.	No objection
20/53 20/04068/TCA	The Hoad 20 High Street Chew Magna BS40 8PW T1 (Scots Pine) - Reduce crown to pruning points shown on application form, T2 (Larch) - Remove, T3 (Holly) - Remove.	No objection
20/54 20/04095/TCA	North Elm House Norton Lane Chew Magna BS40 8RW Tulip Tree (T1) - Reduce canopy up to 3 meters due to proximity to house. Paulownia (T2) - Reduce canopy up to 2 meters, to reduce risk of branch failure due to over extended branches	No objection
20/55 20/04096/TCA	Wellsworth Harford Square Chew Magna BS40 8RA Group of Poplar trees (T1) - Reduce canopies up to 2 meters, to reduce weight in over extended limbs.	No objection
20/56 20/04109/TCA	Chew Court Stanton Road Chew Magna BS40 8SF Lime avenue (T1-T20)- Remove deadwood	No objection

	Oak (T21)- Remove deadwood.	
20/57 20/04279/TCA	Applewood Streamleaze Chew Magna BS40 8SE Ash (T1 and T2) - Remove Cornus (T3) - Reduce by 2m	No objection

- c) Affordable Housing
Cllr Mathews reported no news due to the Local Plan update being awaited.

Item 10 Correspondence

- a) Email re vehicles obstructing Co-op cashpoint
See item 6 b).
- b) CPRE Avon & Bristol email re become a supporter (£100)
Clerk to obtain further information for February meeting.
- c) Email re litter in pub car park
The Council noted this correspondence.
- d) Letter from RHS re South West in Bloom
The Council agreed not to enter this year but will consider in subsequent years.
- e) Bristol & Avon Rivers Trust – tree planting on Winford Brook
Cllr Easton reported that the trust will liaise with the Council re the planting date.

Item 11 Any Other Information for Notification for Next Meeting

The Chairman closed the meeting at 9.40pm.

Next meeting will be on Tuesday 2 February 2021

Kirsty Headlong, Parish Clerk 11 January 2021