

MINUTES FOR THE MEETING OF CHEW MAGNA PARISH COUNCIL

Meeting held in the Old School Room, Upper Hall
Tuesday 7 February 2017 at 7.00pm

Present Cllr Jon Wheatley, Chairman Cllr Nick Scholefield, Vice Chairman
Cllr Lynne Easton Cllr Rodney Andrews
Cllr Ian Cox Cllr Nick Hasell
Ward Cllr Liz Richardson Cllr Paul Cornelius
Cllr Simon Jerrome Cllr Andy Matthews

Item 1 Apologies

Apologies received from Cllr Simon Jerrome and Cllr Heather Montague.

Item 2 Code of Conduct - Register of Councillors' Interest

No interests declared.

Item 3 Minutes of Previous Meeting

The minutes of the previous meeting were signed by the Chairman, proposed by Cllr Andrews and seconded by Cllr Cornelius.

Item 4 Public Participation

The Chair of the Chew Magna Society reported to the Councillors that she had taken horticultural advice about the Norman Reed Memorial Garden renovation and they now had a plan to move plants and replant where necessary. The proposal was to clear the site, to apply topsoil, add fertilizer and allow this to settle for a month and then plant up. The Gardening Volunteers will mainly do the maintenance of the garden.

Item 5 Report back on meetings and progress

The Chairman has attended the funeral of Cllr Doris Davis and expressed his condolences to her family and also thanked them for all her hard work for the Parish Council. The Chairman reported that he had had 2 expressions of interest regarding the co-option of a new Councillor. The Parish Clerk will place a notification on the Parish noticeboard with a closing date of 1 March 2017, with interviews to follow later in March. All Councillors were in agreement.

- a) New website update
The Parish Clerk has spoken to Dan Stephenson and obtained a quote from him of £375 to redesign the website and £40 per month for website maintenance. The Vice Chairman proposed that we accept this quote and this was seconded by Cllr Easton.
- b) Chew Valley Forum meeting to be held on Monday 27 February at 6pm. CCG meeting the provider 'your care, your way', Natural Flood Management Pilot in the Library, Chew Valley Secondary School
Cllr Easton will attend.
- c) CVNP meeting - referendum planned for 16 February 2017. The Millennium Hall is booked for polling. Next meeting 20 February 2017, Hinton Blewett 7.30pm

- Vice Chairman and Cllr Hasell will attend. The Parish Clerk handed over the Chew Valley Area referendum pack that will be held at The Millennium Hall and a notice will be placed on the noticeboard advising that it is available for residents to view. Ward Cllr Liz Richardson confirmed that the leafleting regarding the referendum has been done and informed Councillors that the Gazette will run a daily feature on its website.
- d) BATHNES Placemaking plan - main modifications will be subject to 6 weeks public consultation next year from 5 January to 14 February 2017
The Vice Chairman confirmed that there was nothing relevant for CMPC to comment on.
 - e) Local Plan 2016-2036 (LP). B&NES have issued a call for sites– responses requested from 24 Jan for 6 weeks (to 8 Mar)
The Chairman said that he would like CMPC to contribute towards the problem of housing shortages particularly affordable housing. Cllr Hasell stated that some building within the Parish does need to be encouraged within the next 10 years.
 - f) Interagency Network Meeting Tuesday 14 March at 12pm
Chew Magna Baptist Church, Tunbridge Road, Chew Magna
The Vice Chairman will attend.
 - g) Local Government Boundary Issue– Engagement session Monday 20 February 2017 6pm, Brunswick Room, Guildhall Bath
Cllr Andrews will attend.

Item 6

Transportation, Highways and Footpaths

- a) Silver Street speeding issues
The Chairman said that he has had representations from Parishioners who want to see traffic control. Cllr Andrews has enquired why the 20mph restricted Broadcroft stretch was routinely targeted when other, more potentially dangerous areas with good sight lines have been ignored, but has not yet received a satisfactory reply. The Chairman will draft a letter to the Beat Manager or his superior.
- b) Road Markings for the junction of Norton Lane and The Batch/North Chew Terrace
The Vice Chairman reported that he had had an apology from Sadie Cox-Alcuaz that the playground markings had not been done yet and that they should have been completed the previous week. The Vice Chairman commented that they might be waiting until half term to do the markings and that it has been confirmed with Sadie Cox-Alcuaz what is needed.
- c) Footpaths
Cllr Hasell confirmed that Mike Reed has cleared the overhanging branches on the affected footpaths. Cllr Cox said that dangerous stiles on footpath CL3/43, where steps have been worn/washed away, would be better to be repaired in the summer. The Chairman questioned if the trees in the playing field need to be addressed. Cllr Cornelius will look at getting up to date quotes for this work.
- d) Car parking issues
The Chairman read out the letter from Pine Court Management regarding concerns about the blocked drains, litter in the Public Car Park, and a request for some signage, repainting of hashed markings and a clearer route for pedestrians. Cllr Cox commented that it is a private road. The Chairman said that he would draft a letter to the Architect from Butcombe Brewery and a letter of reply to Pine Court Management. The Chairman stated a need to reinstate a litter pick. Cllr Cornelius queried if the Community Infrastructure funding could be used towards car parking improvements.

Car parking questionnaire – CMPC feedback to Becky.Lloyd@ch2m.com by 14 February. The Chairman read through the responses that had been submitted by Councillors and confirmed that he is happy for The Parish Clerk to send them as they are.

e) Fingerpost

Cllr Cox reported that there is a fingerpost at the Chew Road junction that needs repair and he has obtained a quote and CMPC would need to allocate £600 to get this done. Ward Cllr Liz Richardson said she would investigate to see if there are any funds that would support CMPC with this.

Item 7

Finances

a) Expenditure approved February

Proposed by Cllr Cox and seconded by Cllr Hasell.

Description	Amount £	Cheque Number
Branching Out – Nov grass cutting	138.75	101975
R O Dando & Sons – Safety trainers	24.00	101976
Adrian Urch – Triangle grass cutting 2016	200.00	101977
Somer Direct – Admin/First Aid Kit for T Hillard	47.80	101978
Mike Reed – Clear footpaths of overhanging trees	243.75	101979
Mrs K Headlong – Clerk’s expenses Jan 2017	53.80	101980
Mr J Wheatley – Cheese and Wine	66.87	101983
Ms L Easton – Dec /Jan Expenses	106.98	101984
E.On	£120.00	S/O
POST DATED CHEQUES 1 March 17 as HMRC require RTI (Real Time Information) reporting submitted before PAYE date (1 st of month)		
T Hillard (Road sweeper salary February 2017)	£423.60	101981
K Headlong (Clerk’s salary February 2017)	£520.17	101982

b) Receipts February

Description	Amount £	Cheque Number
B&NES Road sweeper Scheme February 2017	£382.13	BACS

c) Kirsty Headlong to fulfil Pensions Regulator requirements as not applicable to current Parish Council employees, however, scheme offered B&NES Pension. The Parish Clerk reported to Councillors that CMPC employees were not entitled to be automatically enrolled into a pension, as they did not meet the criteria set by the Pension Regulator. But all employees are entitled to ask to join a pension scheme and that in this case they would be entitled to join the Local Government Pension Scheme, The Avon Pension Fund. A resolution that all employees of CMPC have the right to ask to join the LGPS was proposed by The Chairman, seconded by the Vice Chairman and unanimously agreed by all Councillors. The Parish Clerk has issued the relevant letters to both employees informing them of their rights to a pension.

Item 8

Planning

a) Applications in circulation

<p>16/53 16/05498/AR</p>	<p>Eggleton Water Visitor Centre & Tea Room, Walley Lane, Chew Magna Display of 2no. externally illuminated entrance signs to replace previous signs to the entrance to Chew Valley Lake picnic area and Salt & Malt Cafe and public car park. <i>Chew Magna Parish Council supports this re-submitted application.</i> <i>The sign clearly shows the Visitor Centre etc. location on the 50mph restricted highway, which is on a shallow gradient, a bend and a junction with Denny Lane.</i> <i>With local testament, we consider that the signage would help make this hazardous area safer by allowing vehicles to moderate speed and indicate well before entering the site.</i> <i>Following the representation of support from Chew Magna Parish Council (below), and noting that the application will now be determined at Development Management Committee on 8th February 2017, we would like Committee to be aware of our comment of objection to the previous sign, (16/030700/AR). Bearing in mind our objection to the internal illumination of the previous sign, the applicant withdrew this application and re-submitted with the modified design using external downlights, which we can consequently support. Public comments seem primarily concerned with light pollution in an otherwise unlit rural lakeside area and the potential adverse affect on wildlife. We consider that an externally lit sign would be preferential when dark, both in appearance in this rural context, and in reducing light pollution. It should be noted that the application to waive the historical restriction of evening opening at this site was permitted. (14/01985/VAR), thus allowing the Bristol Water Tearooms and immediate area to be lit after dark during the winter months.</i></p>
<p>16/55 16/05785/FUL</p>	<p>Lane Coach House, Tunbridge Road, Chew Magna Erection of a single storey rear orangery extension following demolition of existing rear extensions. Erection of detached garage. <i>Chew Magna Parish Council objects to this application. The proposed location for the garage sits obliquely in front of the main house, presently an open area with lawn and mature trees, partially blocking the view from and towards the house, so compromising the street view and the amenity of immediate neighbours.</i> <i>The proposal consequently disregards Greenbelt policy and probably Conservation Area guidelines.</i></p>
<p>16/58 16/05888/FUL</p>	<p>Jones 3 Streamside Chew Magna Bristol Bath And North East Somerset BS40 8QZ Erection of front and side extension to create house access from road level, rear single storey extension and associated works <i>Chew Magna parish Council supports this application that proposes the addition of extensions to the existing dwelling that are intended to improve accommodation to the rear of the property and to provide improved pedestrian access to street. Although the additions are fairly extensive, we do not consider that the scheme will adversely affect wither the street view or the amenity presently enjoyed by the immediate neighbours.</i> <i>BATHNES - Cllr Davies, chair of the Development Management Committee, has decided that application 16/05888/FUL at 3 Streamside will be considered at committee, her reason for the decision is as follows: 'I note PC support and Ward Cllr's DMC request, and having studied the report I know the Officer has assessed the application against Planning Policy. However I recommend the application be heard by DMC allowing for the PC view, in light of their Neighbourhood Plan, and material consideration to be fully discussed as I think the report makes impact on the openness of the Greenbelt debatable.'</i></p>
<p>17/01 17/00068/FUL 09.01.17</p>	<p>Mr J Thompson Riverview, Tunbridge Road, Chew Magna, Bristol BS40 8SP Erection of an upper ground floor extension to front elevation to create larger living room and entrance hallway <i>Chew Magna Parish Council has no objection to this application.</i> <i>The proposal is for a modest extension that is in keeping with this contemporary riverside dwelling, and would not impinge on the neighbours' amenity. The extended accommodation would be raised above predicted flood level, as is the existing living space.</i></p>
<p>17/02 17/00343/TCA 25.01.17</p>	<p>Mrs Philippa Hart Willow Cottage Church Lane Chew Magna Bristol BBS40 BS40 8RL 1x Willow - remove to ground level</p>

17/03 17/00377/ADCOU 27.01.17	Mssrs Luke & Marcus Woodbarn Farm Denny Lane Chew Magna BS40 8SZ Prior approval request for the conversion of 3 no. agricultural buildings into 3no. dwelling houses and associated operational development.
17/04 17/00432/TCA 31.01.17	Mrs Walkden Waterdown, 1 Norton Close, Chew Magna. BS40 8RW 1x Larch T1 - fell. 1x Crab Apple - fell. Row of Leylandii (at Beechcroft) G1 - reduce height by one third to control size
17/05 17/00468/TCA 01.02.17	Mr Cole Beech Croft, Norton Close, Chew Magna. BS40 8RW Row of Leylandii G1 - reduce height by one third to control size
17/07 17/00517/FUL 09.02.17	Mr James Ardron 10 Morrledge Road, Chew Magna, BS40 8TB Erection of a 2 storey rear extension to provide additional bedrooms and dining space, a front porch and a side store

b) Results

16/56 16/05793/CLEU	Jones 3 Streamside, Chew Magna Change of use of agricultural land as residential garden (Certificate of lawfulness for an existing use) <i>Chew Magna Parish Council can confirm that the parcel of agricultural land incorporated into the curtilage at 3, Streamside has been developed and maintained as a mature residential garden for many years, and so has no reason to oppose this CLEU.</i>	17.01.17 Lawful
16/54 16/05577/FUL	Watts Manor House, Battle Lane, Chew Magna Erection of new ancillary building comprising garden store and garden office. <i>Chew Magna Parish Council supports this application for a modest garden store and office, which would be unobtrusive in a well-sited position. We also appreciate the functional need for the proposal in facilitating the on-going maintenance and enhancement of the historic setting of the Manor House.</i>	31.01.17 Permit

- c) Norton lane – Cllr Andrews. Cllr Cornelius will talk to the owner regarding the business signs.
- d) Appeal started 22.12.16 – 16/41 16/03972/FUL Brook Cottages – Appeal dismissed 19.01.17
- e) Appeal decision – Appeal Ref APP/F0114/C/16/3154650 Upton Lane.

Item 9

Environmental Issues and initiatives

- a) Flood report and management
Cllr Easton demonstrated the emergency flood packs, which have been given to the CMPC by Western Power to be distributed to vulnerable people. Western power has also provided 2 wind-up radios and fridge magnets with Western Power emergency numbers on them. Western Power also has a van to distribute hot food during a power cut and a team that CMPC can call on for support if necessary. On going improvements to the flood plan are still being made. Cllr Easton said that during the conference on 25 January 2017 it was clear that it is difficult for CMPC to access the available funding directly as it was directed to catchments.
- b) South Parade ramp proposal
The Vice Chairman said that as far as he is aware the ramp proposal is still going ahead and it is a matter for the Pharmacist to take forward.
- c) Defibrillator signage
As Cllr Jerrome was absent this will be discussed at next meeting.

- d) Playground inspection update
Cllr Matthews reported that he has consulted our insurers on their requirements for our playground and has drawn up 2 proposals. The first is to engage B&NES to do an annual inspection and 3 quarterly inspections throughout the year at a cost of £331. All Councillors were in agreement with this. Cllr Matthews confirmed that he would draw up a checklist and do a monthly inspection himself, which would be submitted at the CMPC monthly meetings. The second proposal was to do the modifications to the new play equipment to improve accessibility for small and less able children, £1250, add a picnic bench, £250, and also to do repairs to the swing logs, £450. All Councillors were in agreement with this.
The local guide association wish to hold district games evening using the King George V facilities on 14 June 5.00pm to 9.00pm
All Councillors were very happy for the guides association to use the King George V facilities.

Item 10

Correspondence

- a) Dial a ride grant application
Councillors were in agreement that CMPC is not able to forward a grant to dial a ride at this time.
- b) Swan transport request to be mentioned on website
The Vice Chairman has placed the Swan leaflet on the community noticeboard.
- c) Letter to NS&I re new clerk for Chairman and Vice Chairman to sign
Signed by The Chairman and Vice Chairman
- d) Request to HSBC to send list of signatories for Chairman and Vice Chairman to sign
Signed by The Chairman and Vice Chairman.

Item 11

Any Other Information for Notification for Next Meeting

8.30 pm

Cheese and Wine for flood volunteers. Presentation of certificates and talk by Ward Cllr Liz Richardson

The Chairman thanked the flood volunteers for all their hard work during the flooding. Ward Cllr Liz Richardson gave a short talk regarding the importance of volunteers to a community and just how important the flood volunteers were in keeping everyone safe during the floods. She reported that B&NES Council hails The Chew Magna Parish as a wonderful positive example and that the CMPC flood wardens have been nominated for a National Agency Award. Ward Cllr Richardson presented certificates to the volunteers who attended the Warden Training Day and the Fire Service's Water Safety Training.

**Next meeting will be held on Tuesday 7 March 2017 at 7.45pm
The Old School Room, Upper Hall**

Kirsty Headlong, Parish Clerk 6 February 2017