

## MINUTES FOR THE MEETING OF CHEW MAGNA PARISH COUNCIL

Meeting held in the Old School Room on Tuesday 12<sup>th</sup> July 2016  
At 7.45pm

- Present**
- |                             |                     |
|-----------------------------|---------------------|
| Cllr Jon Wheatley, Chairman | Cllr Paul Cornelius |
| Cllr Nick Hasell            | Cllr Andy Matthews  |
| Cllr Rodney Andrews         | Cllr Doris Davis    |
| Cllr Heather Montague       | Cllr Simon Jerrome  |
| Ward Cllr Liz Richardson    |                     |
- Item 1**      **Apologies**  
Apologies were received from the Vice Chairman, Cllr Easton and Cllr Cox.
- Item 2**      **Code of Conduct - Register of Councillors' Interest**  
Cllr Andrews registered an interest regarding Item 7a, Old School Room grant as a member of the Old School Room Executive Committee and the Old School Room Management Committee. Cllr Davis and Cllr Hasell registered interests regarding Item 7a, Old School Room grant as members of the Old School Room Management Committee.
- Item 3**      **Minutes of Previous Meeting**  
The minutes of the previous meeting were signed by the Chairman, proposed by Cllr Jerrome, seconded by Cllr Matthews, all agreed.
- Item 4**      **Public Participation**  
None.
- Item 5**      **Report back on meetings and progress**
- a) Chew Valley Neighbourhood Plan meeting 20th June 2016, 7.30pm at Hinton Blewett and formal adoption and approval of the Joint Neighbourhood Plan by Chew Magna Parish Council.  
The Chairman again declared that after due consideration Chew Magna Parish Council support the Draft Neighbourhood Plan and agrees to submit for consultation to B&NES, proposed by Cllr Matthews, seconded by Cllr Davis, all agreed. Ward Cllr Richardson has received the original copies of the Chairman's signature for submission of the Draft Plan sent previously by email.
  - b) Addition of new playground equipment to Zurich Council Insurance policy  
If specific equipment detail is required by Zurich the addition of the new play equipment will be added as one item when the work is complete to avoid any administration fees. Cllr Andrews will look in detail at the cover and wording of the existing policy to ensure that the sums insured and liability insurances are correct for the Parish Council's requirements.
  - c) New website update  
Cllr Jerrome advised that the option to use the same provider as Chew Stoke Parish Council will cost £40pcm. Cllr Jerrome has contacted Chew Valley School to ascertain if their IT Department pupils could design and maintain a Chew Magna website as a community and real time education project. There may be a delay between Henleaze Web Design relinquishing the website and a new

- provider setting up another. Cllr Jerrome will meet with Paul Brooks of Henleaze Web Design to facilitate the handover.
- d) Unlicensed Sky Bar Festival, Chew Hill, 9<sup>th</sup>& 10<sup>th</sup> September 2016  
The Clerk has informed B&NES and requested investigation.
  - e) The Pensions Regulator mandatory PAYE Pension requirement from 1<sup>st</sup> January 2017  
The Clerk has contacted B&NES and has been advised that the two employees of Chew Magna Parish Council should be able to join the existing pension scheme offered by B&NES.
  - f) Update on viability for the Parish Council to seek to purchase the land for sale adjacent to the Mill, Tunbridge Road  
The land will again go to auction on 20<sup>th</sup> July 2016 for a price of £50k, unless sold privately before the auction date. Chew Magna Parish Council view that the land is too expensive to purchase and if any future land purchase is viable the land should be for a car park as the need for additional parking in the parish is most urgent.
  - g) Letter from the Post Office advising that the move to the pharmacy site has not been approved and the Post Office will remain at its current site for the time being  
The Chairman will respond to the Post Office on behalf of the Parish Council as a matter of urgency that it is imperative they seek an alternative site for a Post Office should the existing location be sold, as it is vital for Chew Magna to retain this service.
  - h) Land at Dumpers Lane  
Chew Magna Parish Council view that the land is too expensive to purchase and if any future land purchase is viable the land should be for a car park as the need for additional parking in the parish is most urgent.
  - i) Congratulations to Cllr Lynne Easton who has been awarded the Rotary Club Volunteer of the Year Award, nominated by the Parish Council.
  - j) CCTV cable removal quote  
The Vice Chairman provided two quotes for the removal of the broken CCTV cable. This will be reviewed again at the September meeting.
  - k) Butcombe Brewery are the new (part) owners of the Pelican Inn and therefore the new owners of the car park. Cllr Jerrome will contact Butcombe Brewery to request a near future meeting with himself, Cllr Matthews and the Chairman to discuss the future of the car park.
  - l) Cllr Easton attended the Chew Valley Area Forum Meeting at Chew Valley School on 7<sup>th</sup> July and provided Cllr Andrews with a report. The meeting gave crime figured and mainly focused on the West of England Devolution public consultation which will be held at Chew Valley School, 6pm-8pm on 8<sup>th</sup> August 2016. The Clerk will advertise on the notice board.
  - m) CPRE Communities Under Siege meeting 5<sup>th</sup> July, Flax Bourton  
The Vice Chairman and Cllr Andrews attended the meeting which addressed the Joint Strategic Spatial Plan and planning and infrastructure, the CPRE are trying to protect development in rural areas.

## Item 6

### Transportation, Highways and Footpaths

- a) King George V Playing Field new play equipment installation update  
Cllr Matthews advised that the installation of the new play equipment is almost complete and the playground should reopen after 20<sup>th</sup> July.  
Cllr Easton is planning a grand opening after the school holidays.

- b) B&NES signpost proposal for the playing field  
B&NES have provided a quote of £336.37 for road markings and directional signs for the playground. Cllr Matthews will request that this cost is covered by the 106 funds still remaining.
- c) B&NES proposed drainage improvement works on Stanton Road at the junction with Norton Lane  
Simon Morrissey, B&NES, met with Cllr Andrews, Cllr Cornelius and Cllr Hasell to discuss the proposed plans for works which will be for a maximum of three weeks. Norton Lane will be affected from 15<sup>th</sup> August 2016 and Stanton Road from 22<sup>nd</sup> August 2016. All homeowners affected have been contacted by letter from B&NES.
- d) Cllr Andrews advised that there are plans for road closure at Belluton in September, yet to receive details.
- e) Flood issues update from Cllr Easton circulated by email  
Sandbag stores will be at the Fire Station and from the end of August 2016 at Winford Road Garage. Cllr Cornelius will ask Chew Valley School if they can make use of redundant grit bins. The Environment Agency will be pleased to demonstrate flood pumps to any homeowner who requires help.
- f) Cllr Davis advised that the flag stones at the bus stop on the left hand side of Pagan's Hill, Chew Magna (looking from the roundabout) have been completely smashed to rubble and bus users cannot safely leave the bus at that stop. The Clerk will contact B&NES to request new flags with curbing as this is dangerous for bus users.
- g) Chew Valley School's banner request from 12<sup>th</sup> to 21<sup>st</sup> September for Open Evening on 21<sup>st</sup> September

## Item 7

### Finances

- a) Expenditure approved July & August (as no meeting held in August)  
Proposed by Cllr Cornelius, seconded by Cllr Hasell

Description	Amount £	Cheque Number
Mrs DL McClelland (Clerks Exps June 16)	£70.82	101922
HMRC (Emp Liabilities Months 1,2 & 3)	£229.00	101923
The Old School Room (Grant)	£1814.19	101924
Chew Magna Society (Grant for Queen's 90 <sup>th</sup> B/day)	£500.00	101925
Mike Reed (Footpaths)	£380.25	101926
Boxrap Limited (Playground Equipment)	£3942.00	101927
Henleaze Web Design (Domain name renewal)	£63.00	101928
Branching Out (March, April & May grass)	£908.32	101929
SSE Contracting (April, May & June)	£195.46	101930
E.On	£120.00	S/O
Henleaze Web Design	£40.00	S/O
E.On	£120.00	S/O
Henleaze Web Design	£40.00	S/O
POST DATED CHEQUES 1 <sup>st</sup> August 16 as HMRC require RTI (Real Time Information) reporting submitted before PAYE date (1 <sup>st</sup> of month)		
T Hillard (Roadsweeper salary July 2016)	£423.60	101931
D L McClelland (Clerk's salary July 2016)	£650.37	101932

POST DATED CHEQUES 1 <sup>st</sup> September 16 as HMRC require RTI (Real Time Information) reporting submitted before PAYE date (1 <sup>st</sup> of month)		
T Hillard (Roadsweeper salary August 2016)	£423.80	101933
D L McClelland (Clerk's salary August 2016)	£650.37	101934

a) Receipts July& August (as no meeting held in August)

Description	Amount £	Cheque Number
B&NES Roadsweeper Scheme July 2016	£382.13	BACS
B&NES Roadsweeper Scheme August 2016	£382.13	BACS

**Item 8 Planning**

a) Applications in circulation

16/33 16/03276/FUL	Nelson Sunnyside, Claypit Road, Chew Magna Demolition of existing single storey extension and erection of double storey extension
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b) Results

16/27 16/02047/FUL	Cullingford 4 Stoneleigh, Chew Magna Erection of a single storey side extension	Permit
16/26 16/02138/TCA	Watts Manor House, Battle Lane, Chew Magna Various worked as specified	No Objection
16/24 16/01513/LBA	Urch 6 South Parade, Chew Magna Internal and external alterations for the installation of curved track stairlift between ground and first floors, with installation of a grab rail adjacent to the 1front door.	Consent
16/21 16/00516/FUL	Golden Valley Vets Woodbine Dental Surgery, 40A High Street, Chew Magna Change of use from dental surgery to vet's surgery and A1/A2 unit together with front ground floor and first floor extension to provide self-contained 1-bedroom flat with associated parking and refuse storage. This application is a resubmission of previously withdrawn 14/03747/FUL, but Chew Magna Parish Council does not Consider that the Planning Officer's comments have been satisfactorily addressed, and consequently object to this application. The majority of the comments of the PC remain appropriate, but of particular concern remains the potential lack of on site parking, as the forecourt area would barely allow 4 vehicles to use this restricted area safely. The residential and	Refuse

	<p>business users proposed in the plan would realistically require several additional bays, and street parking should not be an option on this busy, narrow stretch of the High Street</p> <p>CLlr Nick Scholefield Vice Chairman</p>	
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- c) 16/00276/UNAUTH - Parcel 0660, Upton Lane  
No further update from Martin Almond to date

**Item 9 Environmental Issues and initiatives**  
None.

**Item 10 Correspondence**  
None.

**Item 11 Any Other Information for Notification for Next Meeting**  
Subject to confirmation of availability from Diana Urch, future Parish Council meetings on the first Tuesday of each month will be held in the upstairs hall of the Old School Room.

**Meeting Closed 9.25pm**

Next meeting will be held on **Tuesday 6<sup>th</sup> September** at 7.45pm  
in the upstairs hall of the Old School Room.

Donna McClelland, Parish Clerk 13<sup>th</sup> July 2016