

## MINUTES FOR THE MEETING OF CHEW MAGNA PARISH COUNCIL

Meeting held in the Millennium Hall on Tuesday 5<sup>th</sup> January 2016  
at 7.45pm

- Present**
- |                             |                                      |
|-----------------------------|--------------------------------------|
| Cllr Jon Wheatley, Chairman | Cllr Nick Scholefield, Vice Chairman |
| Cllr Rodney Andrews         | Cllr Doris Davis                     |
| Cllr Andy Matthews          | Cllr Heather Montague                |
| Cllr Paul Cornelius         | Cllr Nick Hasell                     |
| Cllr Ian Cox                | Ward Cllr Liz Richardson             |
- Item 1**      **Apologies**  
Apologies were received from Cllr Jerrome and Cllr Easton.
- Item 2**      **Code of Conduct - Register of Councillors' Interest**  
None.
- Item 3**      **Minutes of Previous Meeting**  
The minutes of the previous meeting were signed by the Chairman, proposed by Cllr Cox, seconded by Cllr Hasell, agreed by all.
- Item 4**      **Public Participation**  
None.
- Item 5**      **Report back on meetings and progress**
- a) CVNP meeting 14<sup>th</sup> December , Hinton Blewett, 7.30pm  
The Vice Chairman, Cllr Hasell and Ward Cllr Richardson attended. Ward Cllr Richardson advised that the draft Neighbourhood Plan is coming together for circulation to all parishes very soon. At present the only outstanding material is the Asset of Community Value lists (ACV's) from all parishes. The next meeting will be held meeting 18<sup>th</sup> January, Hinton Blewett, 7.30pm
  - b) Bristol Airport's Annual Community Review, Wednesday 9<sup>th</sup> December, 6 for 6.30pm - Cllr Montague and Cllr Cox attended. Cllr Montague is looking into the Connect 97 bus service as detailed Item 6g.
  - c) Parish Online evening, 9th December, 6-9pm, Bath Spa University, the Vice Chairman and Cllr Easton attended and reported that the presentation was excellent and the website is proving successful and useful. The Vice Chairman has the user name and password for access to the site and will provide for all interested councillors.
  - d) Draft Placemaking Plan online consultation period until 3<sup>rd</sup> February 2016. Details of the consultation can be found on the Council's website [www.bathnes.gov.uk/placemakingplan](http://www.bathnes.gov.uk/placemakingplan) the Clerk has circulated to all.
  - e) Affordable Housing steering group meeting, 11<sup>th</sup> January 2016, 2.30pm, Millennium Hall  
Cllr Cornelius advised that the land owner has decided not to sell the land for the potential site for Norton Lane. The site at Tunbridge Road has access to the land concerns. The Affordable Housing Steering Group will readdress other potential site options.

- f) Chairman's meeting with David Parkes, Community Juice  
As requested by Mr Parkes the Chairman has attended a private meeting to report the proposal from Community Juice to Council. Community Juice is seeking Chew Magna Parish Council to become a project partner and apply to Government for a feasibility study grant. The Chairman explained the proposal in full and put forward a motion for all Councillors to vote on becoming a partnership with a commercial venture. The motion was proposed by Cllr Andrews, seconded by Cllr Cox, all voted unanimously not to agree to this proposal. The Chairman will write conclusively to Mr Parkes to advise of the decision.

## Item 6

### Transportation, Highways and Footpaths

- a) King George V Playing Field update on progress with contractor and quotes  
Cllr Easton, Cllr Matthews and Cllr Cornelius have requested designs and quotations for the toddler area improvement from three contractors. When the designs and costs are received the Councillors will meet with Magna Minors and Chew Magna Primary School parents to help select the most appropriate proposal and will report to the Parish Council at the next meeting.
- b) Tree pruning in King George V Playing Field  
Cllr Cox and Cllr Cornelius will complete the required pruning.
- c) Resident consultation regarding potential bus shelter in the village  
Cllr Jerome not present to update.
- d) WPD / SSE Contracting repair to street light cable in Silver Street  
Cllr Andrews advised that the work has yet to be completed.
- e) Legal and civil recourse from B&NES regarding parking notices  
The Clerk has contacted B&NES Legal Services and awaits a response.
- f) Removal of broken CCTV cable  
The Vice Chairman has contacted Bob Luton, electrician, and has been advised that the cable is not live. The Vice Chairman will request that Mr Luton removes the cable.
- g) Connect 97 bus service  
Cllr Montague will discuss the viability and costs of the service with Pete Longden from Winford and report to Council.
- h) Request for additional paving slabs at Pagan's Hill bus stop  
B&NES have advised that there is no budget available to provide additional paving slabs for the bus stop at Pagan's Hill. The Chairman has offered to provide slabs at no cost to the Council or community and Cllr Davis will speak with Mike Reed to advise of sites.
- i) Traffic congestion at new Winford Garage Spar shop  
Cllr Cox reported that there are instances of queuing traffic on the B3130. The Chairman will speak with Geoffrey Taylor, owner, regarding traffic management.
- j) Letter from Mr Kyle Cozens regarding speeding in Chew Magna  
Mr Cozens requested the installation of speed bumps along the High Street; the Council disagree with this view. The Chairman will respond to Mr Cozens.
- k) Street Light 1872-S 1A-C4, Norton Lane and 1057-2C2, North Chew Terrace is out of order. The Clerk will report to SSE Contracting for repair.
- l) The Vice Chairman advised that the high pavement railings are scheduled to be painted on 18<sup>th</sup> January.
- m) Ward Cllr Richardson suggested she would like to use this year's Ward Councillor's Grant to refurbish fingerposts across the three parishes and asked if

the Councillors felt that would be a worthwhile project, all agreed it would be very worthwhile.

- n) The Council agreed with the request from Cllr Matthews to ask B&NES to change the single yellow lines along Tunbridge Road opposite Pine Court to double yellow lines to address parking infringement issues.

## Item 7 Finances

- a) Expenditure approved January  
Proposed by Cllr Cox, seconded by Cllr Hasell.

Description	Amount £	Cheque Number
Mrs DL McClelland (Clerks Exps Dec 15)	£100.83	101878
HMRC (Emp Liabilities months 7,8,9)	£241.60	101879
Branching Out (November 15 grass cutting)	£125.00	101880
SSE Contracting (Oct – Dec 15)	195.46	101881
E.On	£120.00	S/O
Henleaze Web Design	£40.00	S/O
POST DATED CHEQUES 1 <sup>st</sup> February 16 as HMRC require RTI (Real Time Information) reporting submitted before PAYE date (1 <sup>st</sup> of month)		
T Hillard (Roadsweeper salary January 2016)	£419.60	101882
D L McClelland (Clerk's salary January 2016)	£630.37	101883

- b) Receipts January

Description	Amount £	Cheque Number
B&NES Roadsweeper Scheme January 2016	£378.35	BACS

- c) Set Precept for 2016/2017, previous 6 years request £21,500  
d) The Council agreed the 2016/2017 Precept at £24,500, which is a marginal increase after over 6 years with no increase to accommodate the King George V Playground improvements and the increased contractual cost for grass maintenance. Proposed by the Chairman, seconded by Cllr Matthews, all agreed. The Clerk will submit to B&NES.  
e) ALCA subscription c.£240  
All councillors unanimously agreed that there is no need to resubscribe to ALCA (Avon Local Councils Association).

## Item 8 Planning

- a) Applications in circulation

15/67 15/05660/FUL	Watts The Manor House, Battle Lane, Chew Magna The extension and alteration to the Butler's Cottage and landscaping to enable the reinstatement of the Cottage as an ancillary residential annex to the Manor House
15/68 15/05661/LBA	Watts The Manor House, Battle Lane, Chew Magna Internal and External ancillary alterations to the Butler's Cottage and landscaping to enable the reinstatement of the Cottage as an ancillary residential annex to the Manor House
15/69 15/05345/VAR	Taylor 3 Littleton Mill, Chew Road, Chew Magna Variation of condition 9 of application 11/00350/FUL in order to change the

	proposed roof material (Erection of business unit following demolition of unit 3 (Resubmission))
16/01 15/05743/TCA	Blythe Stonewall, Tunbridge Road, Chew Magna 1x Birch - Removal of co-dominant limb, two limbs and pruned back by 2 m and balance crown, thin crown to remove approximately 15% of live branches and most thinning cuts will be between 0.25 and 1cm in diameter
16/02 15/05672/OUT	Powell Parcel 00151, Chew Road, Chew Magna Erection of agricultural workers dwelling  NB. NO DOCUMENTS RECEIVED

#### b) Results

15/59 15/04972/TCA	Harding Walton House, 45 High Street, Chew Magna Ash (T1) - fell, Cherry Plum (T2) - fell, Pine tree (T3) – fell Chew Magna Parish Council supports this application. The Ash (T1) is distorted and in poor condition and evident overcrowding (T2/T3) justifies further clearance. As the works are addressing overcrowding, replacement planting may not be appropriate. Cllr Nick Scholefield Vice Chairman	No Objection
15/62 15/05290/TCA	Wells Holly House, 16 High Street, Chew Magna 1 x Yew – crown reduce of 2-3m, 1 x Lime – crown lift to 6m and crown reduction of 3-4m Chew Magna Parish Council supports this application for crown lift/reduction of two mature trees on the boundaries of Holly House garden. The Yew borders the High Street and the Lime lies on the neighbour's boundary. Both trees are in need of management. Cllr Nick Scholefield Vice Chairman	No Objection
15/60 15/04959/TCA	Harwood Portugal House, 47 High Street, Chew Magna Fig (T1) - Crown lift and prune back from conservatory by 1m Pittosporum (T2) - Fell Crab Apple (T3) - Fell 4no. Lawson Cypress (G4) - Fell Cherry (T5) - Fell Magnolia (T6) - Prune back from house to clear by 2m and tidy broken limb Davidia (T7) - Reduce one limb on east aspect by 2m This application is for extensive tree works that Chew Magna Parish Council supports. This is a mature garden and the proposed management seems necessary for successful maintenance. Cllr Nick Scholefield Vice Chairman	No Objection
15/58 15/04794/ADCOU	Sidwick Dunbolton Farm, Claypit Road, Chew Magna Prior approval request for change of use from Agricultural Buildings to Dwelling (C3) and associated operational development Chew Magna Parish Council supports this application for	Approve

	<p>change of use.</p> <p>The proposed renovation would not compromise the Green Belt; it is well screened by hedges and remains within the footprint and elevation of the existing barn.</p> <p>Cllr Nick Scholefield Vice Chairman</p>	
<p>15/43 15/02631/FUL</p>	<p>Yates</p> <p>The Old Coach House, 14 High Street, Chew Magna</p> <p>Erection of a stone porch to front façade</p> <p>Chew Magna Parish Council does not object to this application, appreciating that the original barrel vaulted porch has not been enhanced by the current infilling, and the proposed gable fronted porch would be both practical and sympathetic to its High Street location.</p> <p>Cllr Nick Scholefield Vice Chairman</p>	<p>Withdrawn</p>

c) Norton Lane Build Out

Mr Julian Pallister has copied the Council in on his communication with B&NES advising that he doesn't agree with the recent installation of the new pavement in Norton Lane as it has narrowed the roadway. The installed pavement was part of the approved planning application and provided for pedestrian safety as part of the development brief. The Chairman will write to Mr Pallister to advise.

**Item 9**

**Environmental Issues and initiatives**

- a) The Emergency Flood Plan has been uploaded to the Chew Magna website
- b) Update on Flood Resilience from Cllr Easton has been circulated to all. Cllr Easton advised that a dedicated mobile phone should be provided for Flood Coordinator use. The Council unanimously agree that mobile phone costs should be covered as expenses as an essential, however, a dedicated number and handset is not advisable as it will need to be fully charged and carried at all times, it is agreed that it will be better to support the cost of Cllr Easton's existing mobile phone contract for flood usage. The Chairman will advise Cllr Easton.

**Item 10**

**Correspondence**

- a) Invitation to the Chairman to attend the B&NES Chairman of the Council's Community Awards Presentations on Thursday 4<sup>th</sup> February, 7pm, Guildhall, Bath
- The Chairman and the Clerk will attend. The Clerk will RSVP to B&NES.

**Item 11**

**Any Other Information for Notification for Next Meeting**

None

**Meeting Closed 9.50pm**

Next meeting will be held on **Tuesday 2<sup>nd</sup> February 2016** at 7.45pm in the Millennium Hall

Donna McClelland, Parish Clerk 25<sup>th</sup> January 2016